

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (SOUTH AFRICAN NATIONAL BIODIVERSITY INSTITUTE)						
RFQ NUMBER:	Q11424/2024		CLOSING DATE:	14 April 2025	CLOSING TIME:	11H00 AM
DESCRIPTION: THE APPOINTMENT OF A PANEL OF THREE (3) SERVICE PROVIDERS FOR THE MAINTENANCE OF MOTORISED MACHINERY: SERVICE, REPAIRS, AND PROVISION OF MACHINERY AND RELATED CONSUMABLES AT WALTER SISULU NATIONAL BOTANICAL GARDEN FOR A PERIOD OF FIVE (5) YEARS.						
BID RESPONSE DOCUMENTS MAY BE E-MAILED TO BELOW ADDRESSES:						
Submission of proposals: Proposals must be emailed to Ms. Anathi Mbadla @ a.mbadla@sanbi.org.za and copy S.SCM-Quotations@sanbi.org.za Please state the Bid number as the reference number on the subject line when responding to the RFQ						
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:			
CONTACT PERSON	Anathi Mbadla		CONTACT PERSON	Nondumiso Magija		
TELEPHONE NUMBER	012 843 5085		TELEPHONE NUMBER	087 740 3639		
FACSIMILE NUMBER			FACSIMILE NUMBER			
E-MAIL ADDRESS	A.Mbadla@sanbi.org.za		E-MAIL ADDRESS	Magija@sanbi.org.za		
SUPPLIER INFORMATION						
NAME OF BIDDER						
POSTAL ADDRESS						
STREET ADDRESS						
TELEPHONE NUMBER	CODE		NUMBER			
CELLPHONE NUMBER						
FACSIMILE NUMBER	CODE		NUMBER			
E-MAIL ADDRESS						
VAT REGISTRATION NUMBER						
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]						

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
Anytime**

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
---	--	--	--

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
Anytime**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) The **80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 80/20 & \text{or} & 90/10 \\
 \\
 Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) & \text{or} & Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
 Anytime**

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 80/20 & \text{or} & 90/10 \\
 \\
 P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)
 \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1. Categories of persons historically disadvantaged by unfair discrimination on the basis of race. 100% black ownership (Points will be allocated based on the percentage of ownership per goal. Information will be verified on CSD. CSD must be attached as proof)	10	
2. Categories of persons historically disadvantaged by unfair discrimination on the basis of gender. 100 % female ownership (Points will be allocated based on the percentage of ownership per goal. Information will be verified on CSD. CSD must be attached as proof)	5	
3. Categories of persons historically disadvantaged by unfair discrimination on the basis of disability. (Points will be allocated based on the percentage of ownership per goal. Information will be verified on CSD. CSD must be attached as proof)	5	
Total	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:
- 4.5. TYPE OF COMPANY/ FIRM
- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited

Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899 Anytime

- ☐ Non-Profit Company
☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

**THE APPOINTMENT OF A PANEL OF THREE (3) SERVICE PROVIDERS FOR THE
MAINTENANCE OF MOTORISED MACHINERY: SERVICE, REPAIRS, AND PROVISION OF
MACHINERY AND RELATED CONSUMABLES AT WALTER SISULU NATIONAL BOTANICAL
GARDEN FOR A PERIOD OF FIVE (5) YEARS**

WALTER SISULU NATIONAL BOTANICAL GARDEN

**ROODEPOORT
GAUTENG**

QUOTATION NO.: Q11424/2024

RFQ documents are to be submitted via email. No hand delivery will be accepted.

TERMS OF REFERENCE

1. PROJECT SCOPE

The South African National Biodiversity Institute (SANBI) is seeking to appoint a panel of no more than three (3) service providers for the servicing, repairs, maintenance, and replacement of motorised machinery at the Walter Sisulu National Botanical Garden (WSNBG), Roodepoort, Gauteng, for a period of five (5) years.

2. BACKGROUND

Walter Sisulu National Botanical Garden, as part of maintaining the garden facilities, veld management, fence lines and road verges is dependant of various types of motorised machinery. The machinery would include but is not limited to blowers, chain saws, pole pruners, brush cutters, lawn mowers, air compressors, mobile generators, water pumps, firefighting bakkie units, basically all equipment that would be driven/powered by a two-stroke or four-stroke petrol or diesel engines including back-up generators.

The referenced machine types above are of various manufactures as referenced but not limited to: Honda, Kohler, Robin, Stihl, Husqvarna, Small Movable Generator, 2x Back-Up Generator, 1x Fire Tank, tractor implements, etc.

These various machines need to be serviced, repaired, and maintained on an ongoing basis throughout the year, and services would include replacement of parts and all machine associated consumables, e.g. blades, chains, disks, grease, nylon cord, oils, V-belts, etc.

Employees would need to be informally trained on aspects of essential daily maintenance and upkeep of the machines to reduce unnecessary, and preventable repairs due to lack of knowledge or negligence.

The appointment of a panel of three (3) service providers would also need to be able to have pressure containers e.g. air compressor tanks, tested and certified annually.

3. INVITATION TO QUOTATION

Service providers are hereby invited to bid for the rendering of services pertaining to the maintenance and replacement of motorised machinery: the servicing, repair, and provision of machinery and related consumables for a period of five (5) years.

3.1. SCOPE OF WORK

The South African National Biodiversity Institute (SANBI) requires the services of a suitably qualified and experienced service provider to service, repair, supply and maintain motorised machinery at the Walter Sisulu National Botanical Garden in Poortview, Roodepoort.

The scope of works includes but is not limited to the following machines:

Table 1

<u>MANUFACTURER/BRAND</u>	<u>MAKE</u>
The provided list below is not limited to only these machines and will include any new or additional machines acquired by SANBI over the term of this contract.	
Husquavarna	R316T
Husquavana	R 422 Ts AWD
Husquavana	Z 248 F
Stiga (Electronic)	Gyro 700e (Electronic)

Honda	Honda
Robin	Robin
Chainsaws	
Stihl	MS170
Stihl	MS250
Stihl	MS382
Stihl	FS280
Hasquavana	129R
Husquavana	143RII
Husquavana	345FR
Pole pruners	
Husquavana	327PT5s
Husquavana	525PT5s
Stihl	KMA135R (Electronic)
Stihl	KM 85R
Briggs and Stratton	3.5 hp
Professional Eazy Trim	Professional Eazy Trim
Robin	Y153

Stihl	BG56
Stihl	BG55
Backpack Husqvarna	578BTF
Briggs and Stratton	5hp
Generator (Office)-Diesel	Baudouin
Grip petrol generator (portable)	Grip
Ricarddo generator (storeroom)	Ricarddo

The following services and related supplies would be, but not limited to:

- A. Service, repair and maintenance of motorised machinery.
 - a. Minor and / or major services.
 - b. Replacement of parts.
 - c. Engine mechanical and engineering work when required.
 - d. Changing oils, belts, filters, spark plugs, bearings, etc.
- B. Supply of and / or replacement of various parts due to wear and tear, breakages, missing parts.
- C. On site serving (if required) with larger machinery.
- D. The provision of certificates for pressurised cylinders, e.g. air compressor cylinders, etc.
- E. Quote and supply of new or replacement machines, as requested and when required.

NB:

The number of machines to be serviced and or repaired is not limited to the above. Any new acquisitions of motorised equipment that is similar in nature will be included in this contract for maintenance, service, and repairs.

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
 Anytime**

3.2. OPERATIONAL HOURS OF CAMPUS

The Service Provider(s) will be required to provide services within the official operating hours of SANBI, at the specific campus: for WSNBG will be from 08:00 to 16:30. Outside of these hours the service provider would need to make a special arrangement with the garden management as necessary.

3.3. TERMS AND CONDITIONS

A maximum of three (3) service providers will be appointed as rotational suppliers for this bid. The bidding process will be co-ordinated by SANBI's Supply Chain Management (SCM).

The methodology as to how the panel will be managed:

A. For service and repair of motorised machinery:

Rotational basis of strip and quote process: On a rotational basis, panel members will be approached to strip and quote for service and repairs. SANBI reserves the right to withdraw the job should in their opinion find that the prices are unreasonable and beyond the market related rates.

B. For the acquisition of consumable replacement parts:

Competitive bidding process will be followed:

All panel members will be sent a requisition, requesting to quote on listed items. The service provider (a) who has stock on hand and (b) who provides the cheapest quote will then be issued with an official purchase order to supply the requested stock.

C. Procurement of new / replacement motorised machinery:

Competitive bidding process:

All panel members will be sent a requisition, requesting a quote on the specified machine(s). The service provider (a) who has stock on hand and (b) who provides the cheapest quote will

then be issued with an official purchase order to supply the requested motorised machinery.

D. Service providers bidding are required to have their business operations within a radius not exceeding 50km from the town of Roodepoort. Bidders are required to provide certified proof of business address, the location where business is conducted, in the form of Municipality account, and or lease agreement in the bidder's name.

E. Travelling for servicing and repair of motorised equipment:

On-site servicing and workshop repairs is preferred. In circumstances where it is impossible to service and repair on site, SANBI will transport, deliver, and return most of the motorised machinery that can be transported safely in a vehicle to the service provider. In cases where SANBI cannot transport the machinery such as tractor implements, the service provider shall at its own cost transport the machinery. This must be covered under the overheads of the service provider.

3.4. CAMPUS LOCATION

Walter Sisulu National Botanical Gardens
End of Malcolm Road
Poortview, Roodepoort
Gauteng

4. EVALUATION PROCESS

In accordance with the Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act (No.5 of 2000), this bid will be evaluated in 3 stages:

4.1 Administrative requirements – Compliance and Mandatory documents needed from bidders to submit. **See table 2**

4.2 Functionality - Bidders will be evaluated on functionality as per the **table 3**. Bidders who fail to score a minimum of 70 points out of a possible 100 points on functionality criteria will not be eligible for further consideration. **See table 3.**

4.3 Price and Specific goals – The rotational service providers will participate in a competitive bidding process with each requisition as per section **3.3** above (**TERMS AND CONDITIONS**). The rotational service providers will be evaluated on price and specific goals according to the 80/20-point system, where price constitutes 80 points and a maximum of 20 points will be awarded based on specific goals. See table 4

4.1 ADMINISTRATIVE REQUIREMENTS

Table 2

Administrative Requirements	Mandatory/Optional	Submitted
SBD 1 - Invitation to Bid - Completed and signed	Mandatory	☐ Yes ☐ No
SBD 4 - Declaration of Interest - Completed and signed	Mandatory	☐ Yes ☐ No
SBD 6.1 - Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022 - Completed and signed	Mandatory	☐ Yes ☐ No
Pricing details. Annexure A and B Pricing completed - Formal quotation with company letter head.	Mandatory	☐ Yes ☐ No
Central Supplier Database (CSD) report - Submit a copy	Supplier must be registered on CSD	☐ Yes ☐ No
Compulsory Briefing session certificate	Mandatory	☐ Yes ☐ No
Essential Returnable Documents:		
A valid letter of good standing certificate with COIDA is required. The certificate should be issued by the Department of Labour.	Mandatory	☐ Yes ☐ No
Proof of Public Liability Insurance or proof of application must be provided or letter of intent	Mandatory	☐ Yes ☐ No
In case of bids where Consortia / Joint Ventures, Consortia/Joint Venture agreement signed by both parties must be submitted with bid proposal - JV agreement completed and signed, if applicable	Bidders must submit in the case of a JV	☐ Yes ☐ No

Company information and profile: mission statement and policies with an indication of suitable qualifications and experience.	For evaluation purposes	☐ Yes ☐ No
A copy of the latest Audited Financial Statement .	For evaluation purposes	☐ Yes ☐ No
CVs of Project Manager, Supervisors and technical staff.	For evaluation purposes	☐ Yes ☐ No
A SABS ISO 9001 Certificate (this is optional).	For evaluation purposes	☐ Yes ☐ No
Track record: a list of similar contracts held in the past three (3) years that should include the name of the client, scope of the services, duration dates and value of contract.	For evaluation purposes	☐ Yes ☐ No
Letters of reference from at least five (5) signed current or previous clients that have been provided with machinery maintenance services within the past 5 years.	For evaluation purposes	☐ Yes ☐ No
Proof of address of an operating office/business	For evaluation purposes	☐ Yes ☐ No

4.2 FUNCTIONALITY CRITERIA

Table 3

CRITERIA FOR EVALUATING FUNCTIONALITY				
No	Criteria	Sub Criteria		Weight
1	Company Experience			15
	Bidders must demonstrate an in depth experience and expertise in the field of Machinery	More than nine (9) years' relevant experience	15	
		Between six (6) and nine (9) years' relevant experience.	12	

Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899 Anytime

CRITERIA FOR EVALUATING FUNCTIONALITY				
No	Criteria	Sub Criteria		Weight
	Maintenance, with relevant supporting documents provided.	Between three (3) and six (6) years' relevant experience	9	
		One (1) to three (3) years' relevant experience.	5	
		No submission of evidence or less than one (1) year relevant experience	0	
2	COMPANY TRACK RECORD			30
	Attach the following documents: Provide a list of current and previous clients (company name, contact person, telephone number, services provided, total value of the contract and contract duration with dates).	More than nine (9) clients	10	
		Between six (6) and 9 clients	7	
		Between three (3) and six (6) clients	4	
		Between one (1) and three (3) clients	2	
		No list submitted (reference letters will not be used as a substitute for the list not submitted).	0	
	Provide reference letters from clients in the past five years (company name, contact person, telephone number, services provided, total value of the contract and contract duration with dates, performance of the service provider per service provided). The reference letters must be relevant to the tender.	More than five (5) relevant reference letters with requested supporting documents	20	
		Between four (4) and five (5) relevant reference letters with requested supporting documents.	15	
		Between two (2) and three (3) relevant reference letters with	10	

CRITERIA FOR EVALUATING FUNCTIONALITY				
No	Criteria	Sub Criteria		Weight
		requested supporting documents		
		One relevant reference letter with requested supporting documents.	5	
		No submission or incomplete submission.	0	
3	Technical Capabilities			25
	Provide proof in the form of CV with relevant experience and qualifications in the workshop/mechanical/engineering/services environment (Attach certified copies of qualification)	Engineering qualification within the company with 5 years relevant experience.	25	
		Engineering qualification within the company with 4 years relevant experience.	20	
		Engineering qualification within the company with 3 years relevant experience.	15	
		Engineering qualification within the company with 2 years relevant experience.	10	
		Artisan with 4 years relevant experience	5	
		No qualified employee and no relevant experience	0	
4	Financial Capacity			10

CRITERIA FOR EVALUATING FUNCTIONALITY				
No	Criteria	Sub Criteria		Weight
	Bank ratings code Bidders must submit bank rating code letter valid for three (03) months showing the conduct of the account.	Undoubted for the amount of enquiry or Good for the amount of enquiry. (Bank code :A)	10	
		The subject has a good record of meeting their financial commitments, and the amount is well within the capacity of an ordinary business commitment. (Bank code: B)	8	
		The subject has a good record, the amount may appear high in relation to normal transactions on the account. (Bank code: C)	6	
		The financial position of the subject is modest or unknown, but where the account is satisfactorily conducted, and the subject is considered business commitments. (Bank code: D)	4	
		The amount of the enquiry is too high for the subject and terms given. (Bank code: E)	2	

CRITERIA FOR EVALUATING FUNCTIONALITY				
No	Criteria	Sub Criteria		Weight
		This code is given when there is insufficient information to assess the position of the subject. (Bank code: F) Occasional / Frequent dishonors (Bank code: G and H) or Non submission of bank rating letter	0	
5.	Locality			20
	Bidders must submit documentary proof of address to indicate that the company has an operating office/business in the province (Municipal account, Local Authority Letter, telephone account not older than three (3) months, signed lease agreement, etc.)	Office/business within the a 50 km radius where the service is to be rendered	20	
		Office/business within the local municipality where the service is to be rendered but further than 50km radius	15	
		Office/business within the district where the service is to be rendered	10	
		Office/business within the province where the service is to be rendered	5	
		Office/business in other provinces / no submission	3	
		No submission	0	

CRITERIA FOR EVALUATING FUNCTIONALITY				
No	Criteria	Sub Criteria		Weight
	Total			100

NB: Compliance with the minimum of **70 points** is required to be considered for the next evaluation stage.

4.3 SPECIFIC GOALS

Table 4

Category	Allocated Points
Categories of persons historically disadvantaged by unfair discrimination on the basis of race – 100% black ownership (Points will be allocated based on the percentage of ownership per goal. Information will be verified on CSD. CSD must be attached as proof)	10
Categories of persons historically disadvantaged by unfair discrimination on the basis of gender – 100% Female (Points will be allocated based on the percentage of ownership per goal. Information will be verified on CSD. CSD must be attached as proof)	5
Categories of persons historically disadvantaged by unfair discrimination based on disability. (Points will be allocated based on the percentage of ownership per goal. Information will be verified on CSD. CSD must be attached as proof).	5
Total Maximum Points	20

Note: Any misrepresentation will lead to disqualification.

5. PRICING

5.1. Using the provided Pricing template all pricing must be fully inclusive of all costs.

5.1.1. Labour, consumables, other costs, and VAT.

5.1.2. Traveling costs if applicable should be quoted on the same quote when quoting for repairs and must include VAT.

5.2. Invoice and payment will only be done after delivery / collection of goods and machines which have been verified as being repaired and operational upon collection.

Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899 Anytime

5.2.1. All repairs are to carry a new part guarantee for a period of 06 months and a labour guarantee of minimum 3 months.

5.3. Acquisition regarding this contract, quotes received from the rotational members will be evaluated and the bidder who remains compliant (a) to national treasury regulations, (b) the terms of the contract and (c) who provides the cheapest quotation will be appointed for the supply of machine parts or / and new machines. An official purchase order will be forwarded to the successful bidder.

5.3.1. This process is to ensure compliance, and competitive bidding, and budget management. The prices will be cross checked from time to time to ensure market related pricing is maintained by the bidders.

5.4. SANBI reserves the right to cancel or withdraw any order or strip and quote at no charge to SANBI during the course of this contract.

5.5. QUOTATION

5.5.1. A standard service quote per listed machines below (**see Annexure A**) is to be provided on bidder's company letterhead.

The standard service quote(s) should include and must specify per line item:

- All parts, filters and lubricants used for servicing the specified machine,
- All fluids for the service,
- Specify the work that is done in a standard service (no repairs required), if not in quoting document, then an annexure must be provided.
- Parts costed are to be for the service as per OEM (original equipment manufacturer parts) specification for the machine.
- Related labour time and costs.
- Related consumable costs.
- Plus VAT.
- Grand Total.

List of Machines:

Table 5

<u>MANUFACTURER/BRAND</u> The provided list below is not limited to only these machines and will include any new or additional machines acquired by SANBI over the term of this contract.	<u>MAKE</u>	<u>QUANTITY</u>
Ride on lawnmowers		
Husquavarna	R316T	2
Husquavana	R 422 Ts AWD	1
Husquavana	Z 248 F	1
Stiga (Electronic)	Gyro 700e (Electronic)	1
Walk behind lawnmowers		
Honda	Gxv 160	1
Robin	Ec10	2
Chainsaws		
Stihl	MS170	3
Stihl	MS250	4
Stihl	MS382	1
Brush cutters		
Stihl	FS280	2
Stihl	FS55	1
Hasquavana	129R	1
Husquavana	143RII	2
Husquavana	143RI	1
Husquavana	345FR	1
Pole pruners		
Husquavana	327PT5s	1
Husquavana	525PT5s	1
Edge trimmer		
Stihl	KMA135R (Electronic)	1
Stihl	KM 85R	1
Walk-behind edge trimmers		
Briggs and Stratton	3.5 hp	1
Professional Eazy Trim	Professional Eazy Trim	1
Robin	Y153	1
Blowers		
Stihl	BG56	3

Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899 Anytime

Stihl	BG55	3
Backpack Husqvarna	578BTF	2
Rotovator		
Briggs and Stratton	5hp	1
Generators		
Generator (Office)-Diesel	Baudouin	1
Grip petrol generator (portable)	Grip	1
Ricarddo generator (storeroom)	Ricarddo	1
TRACTOR & IMPLEMENTS		
Tractor	Massey Ferguson	1
Tractor	Farmtrac	1
Implements (Slashers)	Slasher	1

5.6. Second pricing document - Labour costs per hour, expressed on a company letterhead, dated, and signed. The call out and labour costs are to be for a five-year period, indicating price for each year. **Annexure B - NB. This is what will be issued for evaluating price.**

6. AWARD

Three service provider that scores the **highest total** score for **Price** and **Specific goals** will be the recommended for appointment. Three service providers will be Appointed for: The maintenance of motorised machinery: service, repairs, and provision of machinery and related consumables, for a period of five (5) years

6. CONTRACTUAL REQUIREMENTS

A contractual agreement will be drafted by SANBI and must be signed by both parties prior to commencing the work. SANBI will draw up a Service Level Agreement (SLA) for monitoring and compliance purposes. The SLA will be monitored through compliance meetings which will be held monthly until the completion of the project. The Service Provider will also meet the designated SANBI representative as and when it deems necessary.

7. SAFETY REQUIREMENTS

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
Anytime**

In as much as the service provider will at all times carry out the contract works for his/her/their own account as an independent service provider, the service provider shall ensure compliance, by him/her/their employees and any invitees to the site, with the relevant provisions of the Occupational Health and Safety Act No. 85 of 1993 ("the OHS Act), and that all safety regulations and procedures prescribe under the regulations of the OHS or its Regulations are observed at all times.

8. GENERAL INFORMATION

The Service Provider must ensure that its staff members comply with the rules, regulations and by-laws of the site, which will be covered during the induction.

The SANBI reserves the right:

1. To verify any information supplied in quotation documents.
2. Not to appoint any Service Provider.
3. To cancel or withdraw this RFQ at any time without attracting any penalties or liabilities.
4. To have the final say in the appointment and this will be binding.
5. To disqualify a quotation or cancel any subsequent contracts should it be found that information disclosed was factually inaccurate and/or that a misrepresentation of facts may have occurred?
6. To disqualify potential Service Providers who may attempt to bribe or influence any person employed by SANBI during this quotation process.

All documents submitted in response to this Request for Quote (RFQ) must be written in English.

9. SUBMISSIONS OF BID

For Technical queries and site visit please contact:

Garden Manager Ms Nondumiso Magija on 27 (0) 87 740 3639 or email magija@sanbi.org.za or the Estate Manager, Mr Sizwe Jobe at S.job@sanbi.org.za

Service providers to note that there will be no site meeting for this RFQ.

Submission of proposals must be emailed to a.mbadla@sanbi.org.za copy [S.SCM-](#)

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
Anytime**

Quotations@sanbi.org.za. Only emailed submissions will be accepted. No late submissions will be accepted.

Emailed applications must not be more than 8MB in size.

CLOSING DATE FOR SUBMISSIONS: 14 April 2025

ANNEXURE A

PRICING SCHEDULE

Service providers are required to provide quotations as per below:

Labour rate per hour and call out fee will be used to evaluate price.

This should be indicated for a five year period – year one to year five

STANDARD QUOTE (See section 5) Year 1

<u>MANUFACTURER/BRAND</u>	<u>MAKE</u>	<u>Service costs</u> <u>(twice per annum)</u> <u>hour (repairs and</u> <u>maintenance)</u>
The provided list below is not limited to only these machines and will include any new or additional machines acquired by SANBI over the term of this contract.		
Ride on lawnmowers		
Husquavarna	R316T	
Husquavarna	R 422 Ts AWD	
Husquavarna	Z 248 F	
Stiga (Electronic)	Gyro 700e (Electronic)	
Walk behind lawnmowers		
Honda	Gxv 160	
Robin	Ec10	
Chainsaws		
Stihl	MS170	
Stihl	MS250	
Stihl	MS382	
Brush cutters		
Stihl	FS280	
Stihl	FS55	
Hasquavana	129R	

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
 Anytime**

Husquavana	143RII	
Husquavana	143RI	
Husquavana	345FR	
Pole pruners		
Husquavana	327PT5s	
Husquavana	525PT5s	
Edge trimmer		
Stihl	KMA135R (Electronic)	
Stihl	KM 85R	
Walk-behind edge trimmers		
Briggs and Stratton	3.5 hp	
Professional Eazy Trim	Professional Eazy Trim	
Robin	Y153	
Blowers		
Stihl	BG56	
Stihl	BG55	
Backpack Husqvarna	578BTF	
Rotovator		
Briggs and Stratton	5hp	
Generators		
Generator (Office)-Diesel	Baudouin	
Grip petrol generator (portable)	Grip	
Ricarddo generator (storeroom)	Ricarddo	
TRACTOR & IMPLEMENTS		
Tractor	Massey Ferguson	
Tractor	Farmtrac	

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
 Anytime**

Implements (Slashers)	Slasher	
Total excl. vat		
Total incl. vat		

STANDARD QUOTE (See section 5) Year 2

<u>MANUFACTURER/BRAND</u>	<u>MAKE</u>	<u>Service costs</u> <u>(twice per annum)</u> <u>hour (repairs and</u> <u>maintenance)</u>
The provided list below is not limited to only these machines and will include any new or additional machines acquired by SANBI over the term of this contract.		
Ride on lawnmowers		
Husquavarna	R316T	
Husquavarna	R 422 Ts AWD	
Husquavarna	Z 248 F	
Stiga (Electronic)	Gyro 700e (Electronic)	
Walk behind lawnmowers		
Honda	Gxv 160	
Robin	Ec10	
Chainsaws		
Stihl	MS170	
Stihl	MS250	
Stihl	MS382	
Brush cutters		
Stihl	FS280	
Stihl	FS55	
Hasquavana	129R	
Husquavana	143RII	
Husquavana	143RI	
Husquavana	345FR	

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
 Anytime**

Pole pruners		
Husquavana	327PT5s	
Husquavana	525PT5s	
Edge trimmer		
Stihl	KMA135R (Electronic)	
Stihl	KM 85R	
Walk-behind edge trimmers		
Briggs and Stratton	3.5 hp	
Professional Eazy Trim	Professional Eazy Trim	
Robin	Y153	
Blowers		
Stihl	BG56	
Stihl	BG55	
Backpack Husqvarna	578BTF	
Rotovator		
Briggs and Stratton	5hp	
Generators		
Generator (Office)-Diesel	Baudouin	
Grip petrol generator (portable)	Grip	
Ricarddo generator (storeroom)	Ricarddo	
TRACTOR & IMPLEMENTS		
Tractor	Massey Ferguson	
Tractor	Farmtrac	
Implements (Slashers)	Slasher	
Total excl. vat		
Total incl. vat		

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
 Anytime**

STANDARD QUOTE (See section 5) Year 3

<u>MANUFACTURER/BRAND</u>	<u>MAKE</u>	<u>Service costs</u> <u>(twice per annum)</u> <u>hour (repairs and</u> <u>maintenance)</u>
The provided list below is not limited to only these machines and will include any new or additional machines acquired by SANBI over the term of this contract.		
Ride on lawnmowers		
Husquavarna	R316T	
Husquavarna	R 422 Ts AWD	
Husquavarna	Z 248 F	
Stiga (Electronic)	Gyro 700e (Electronic)	
Walk behind lawnmowers		
Honda	Gxv 160	
Robin	Ec10	
Chainsaws		
Stihl	MS170	
Stihl	MS250	
Stihl	MS382	
Brush cutters		
Stihl	FS280	
Stihl	FS55	
Hasquavana	129R	
Husquavana	143RII	
Husquavana	143RI	
Husquavana	345FR	
Pole pruners		
Husquavana	327PT5s	

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
 Anytime**

Husquavana	525PT5s	
Edge trimmer		
Stihl	KMA135R (Electronic)	
Stihl	KM 85R	
Walk-behind edge trimmers		
Briggs and Stratton	3.5 hp	
Professional Eazy Trim	Professional Eazy Trim	
Robin	Y153	
Blowers		
Stihl	BG56	
Stihl	BG55	
Backpack Husqvarna	578BTF	
Rotovator		
Briggs and Stratton	5hp	
Generators		
Generator (Office)-Diesel	Baudouin	
Grip petrol generator (portable)	Grip	
Ricarddo generator (storeroom)	Ricarddo	
TRACTOR & IMPLEMENTS		
Tractor	Massey Ferguson	
Tractor	Farmtrac	
Implements (Slashers)	Slasher	
Total excl. vat		
Total incl. vat		

STANDARD QUOTE (See section 7.1) Year 4

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
 Anytime**

<u>MANUFACTURER/BRAND</u>	<u>MAKE</u>	<u>Service costs</u> <u>(twice per annum)</u> <u>hour (repairs and</u> <u>maintenance)</u>
The provided list below is not limited to only these machines and will include any new or additional machines acquired by SANBI over the term of this contract.		
Ride on lawnmowers		
Husquavarna	R316T	
Husquavana	R 422 Ts AWD	
Husquavana	Z 248 F	
Stiga (Electronic)	Gyro 700e (Electronic)	
Walk behind lawnmowers		
Honda	Gxv 160	
Robin	Ec10	
Chainsaws		
Stihl	MS170	
Stihl	MS250	
Stihl	MS382	
Brush cutters		
Stihl	FS280	
Stihl	FS55	
Hasquavana	129R	
Husquavana	143RII	
Husquavana	143RI	
Husquavana	345FR	
Pole pruners		
Husquavana	327PT5s	
Husquavana	525PT5s	
Edge trimmer		

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
 Anytime**

Stihl	KMA135R (Electronic)	
Stihl	KM 85R	
Walk-behind edge trimmers		
Briggs and Stratton	3.5 hp	
Professional Eazy Trim	Professional Eazy Trim	
Robin	Y153	
Blowers		
Stihl	BG56	
Stihl	BG55	
Backpack Husqvarna	578BTF	
Rotovator		
Briggs and Stratton	5hp	
Generators		
Generator (Office)-Diesel	Baudouin	
Grip petrol generator (portable)	Grip	
Ricarddo generator (storeroom)	Ricarddo	
TRACTOR & IMPLEMENTS		
Tractor	Massey Ferguson	
Tractor	Farmtrac	
Implements (Slashers)	Slasher	
Total excl. vat		
Total incl. vat		

STANDARD QUOTE (See section 5) Year 5

<u>MANUFACTURER/BRAND</u>	<u>MAKE</u>	<u>Service costs</u>
The provided list below is not limited to only these machines and will include any new or additional machines acquired by		<u>(twice per annum)</u> <u>hour (repairs and</u>

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
 Anytime**

SANBI over the term of this contract.		<u>maintenance)</u>
Ride on lawnmowers		
Husquavarna	R316T	
Husquavana	R 422 Ts AWD	
Husquavana	Z 248 F	
Stiga (Electronic)	Gyro 700e (Electronic)	
Walk behind lawnmowers		
Honda	Gxv 160	
Robin	Ec10	
Chainsaws		
Stihl	MS170	
Stihl	MS250	
Stihl	MS382	
Brush cutters		
Stihl	FS280	
Stihl	FS55	
Hasquavana	129R	
Husquavana	143RII	
Husquavana	143RI	
Husquavana	345FR	
Pole pruners		
Husquavana	327PT5s	
Husquavana	525PT5s	
Edge trimmer		
Stihl	KMA135R	

**Stop Fraud, Theft and Corruption without Fear or Favour - Call our Hotline 086 011 1899
 Anytime**

	(Electronic)	
Stihl	KM 85R	
Walk-behind edge trimmers		
Briggs and Stratton	3.5 hp	
Professional Eazy Trim	Professional Eazy Trim	
Robin	Y153	
Blowers		
Stihl	BG56	
Stihl	BG55	
Backpack Husqvarna	578BTF	
Rotovator		
Briggs and Stratton	5hp	
Generators		
Generator (Office)-Diesel	Baudouin	
Grip petrol generator (portable)	Grip	
Ricarddo generator (storeroom)	Ricarddo	
TRACTOR & IMPLEMENTS		
Tractor	Massey Ferguson	
Tractor	Farmtrac	
Implements (Slashers)	Slasher	
Total excl. vat		
Total incl. vat		

ANNEXURE B

PRICING schedule (labour and call out fees)

Labour	Unit Rate	QTY	Year 1	Year 2	Year 3	Year 4	Year 5
Call out fee	Hour	1	R	R	R	R	R
Labour rate	Hour	1	R	R	R	R	R
TOTAL (excl. vat)			R	R	R	R	R
TOTAL (incl. vat)			R	R	R	R	R

Please note that ONLY this section will be used for evaluation purposes for price.