



TENDER NUMBER: SANBI: NZG565/2025 THE APPOINTMENT OF TWO (2) SERVICE PROVIDERS TO SUPPLY AND DELIVER FRESH VEGETABLES, AS AND WHEN REQUIRED, FOR THE SOUTH AFRICAN NATIONAL BIODIVERSITY INSTITUTE (SANBI) TO THE NATIONAL ZOOLOGICAL GARDEN (NZG) FOR A PERIOD OF THREE (3) YEARS. QUESTIONS

Question and Answer:

1. Question– I am registered for COIDA, but as I haven't had permanent employees, fees have accumulated over time. I'm now on an approved payment plan with the Department of Labour. may I submit the tendering letter from Labour together with the proof of registration for this stage, and then provide the original paid-up certificate, should I proceed to the second-stage evaluation or be appointed?

Answer– Kindly note that on the closing date, we require a valid document; all bidders are treated the same. on the tender process, we are not allowed to request missing documents. We only communicate with the supplier if we are extending the validity or on the award stage.

2. Question– Do you accept the different purchase orders from one company under the same contract?

Answer–No, because it's the same contract and the same experience.

3. Question– Do you only accept purchase orders from government institutions, or do you also accept those from a private institution like Pick 'n Pay?

Answer– No, both references from private and government institutions are allowed.

4. Question– The 10kg in Table 1, does it refer to the amount you want or the packaging?

Answer– Yes, we refer to the size of the packaging

5. Question – Will you accept the purchase orders, but with no appointment letters?

Answer– Yes, we will accept them.

6. Question– I have changed the name of the company; will you accept the experience provided under the previous company name?



Answer – Yes, we will accept it as long as you provide proof of the company name change.

7. Question– How long will the process take to appoint?

Answer– As you are aware that the tendering process is very long, it is hard for us to give the exact date as different committees still need to evaluate and verify whether the correct process was followed in obtaining the proposals before the final decision can be made.